8-15 November, 2011

ChienTan Youth Activity Center, Taipei, Taiwan

www.ayf9taipei.weebly.com

**LETTER OF RECOMMENDATION (LOR)**

|  |  |  |
| --- | --- | --- |
| **APPLICANT’S DETAILS** | | |
| Complete Name  (as in passport) | : | (LAST NAME, First Name, Middle Name) |
| Country | : |  |
| **REFEREE’S DETAILS** | | |
| Complete Name | : | (LAST NAME, First Name, Middle Name) |
| Office and Designation | : |  |
| Office Address | : |  |
| Office Contact Number | : |  |
| E-mail address | : |  |
| Relationship to the applicant | : |  |

|  |  |  |
| --- | --- | --- |
| **INSTRUCTIONS** | | |
| To the Applicant | : | Please ask your referee to fill in the information above, write a recommendation letter for you, and send it via e-mail to us. |
| To the Referee | : | Please provide the AYF Council a Letter of Recommendation which will be no more than 500 words as to why the applicant is fit to be accepted to partake in the 9th Asian Youth Forum in Taiwan. This is needed to support the applicant’s acceptance for the said event.  Save the letter of recommendation as a .doc or a .pdf file and send it with the file name **AYF9\_LOR\_COUNTRY\_LASTNAME** (e.g. *AYF9\_LOR\_CHINA\_CHAN*).  Send it as an attachment via e-mail with the e-mail subject AYF9\_LOR\_COUNTRY\_LASTNAME NOT LATER THAN 31 March 2011:   * asianyouthforumtaipei@yahoo.com * asianyouthforumtaipei@gmail.com |

|  |  |  |
| --- | --- | --- |
| **LETTER OF RECOMMENDATION** | | |
|  | | |
| Referee’s Name | : |  |
| Date | : |  |